Abacus Pre-School Nursery Ltd., c/o The Dassett C of E Primary School, Memorial Road, Fenny Compton, Southam, Warwickshire. CV47 2XU. Tel: 01295 771050
Limited Company Number: 07276939. Registered Charity Number: 1141234

Statement of intent to administer Medication

At times there may be a need to give a child some form of medication. We will need written permission from the child's parent/carer in the form of a signed consent form provided by Abacus. The name of the medication, the dosage and the times to be taken are clearly stated. Only prescribed medication including Calpol or similar are to be administered at Abacus.

The date, time, dosage and medication will be recorded on the consent form and it will be signed and witnessed by two members of staff.

The medication will be stored safely and away from children and if needed kept in the fridge, following the instructions provided.

If a medication needs to be administered regularly then it may be that we will organize training for staff.

This policy will be reviewed annually.

Signed:

Position held: Chair

Date: